

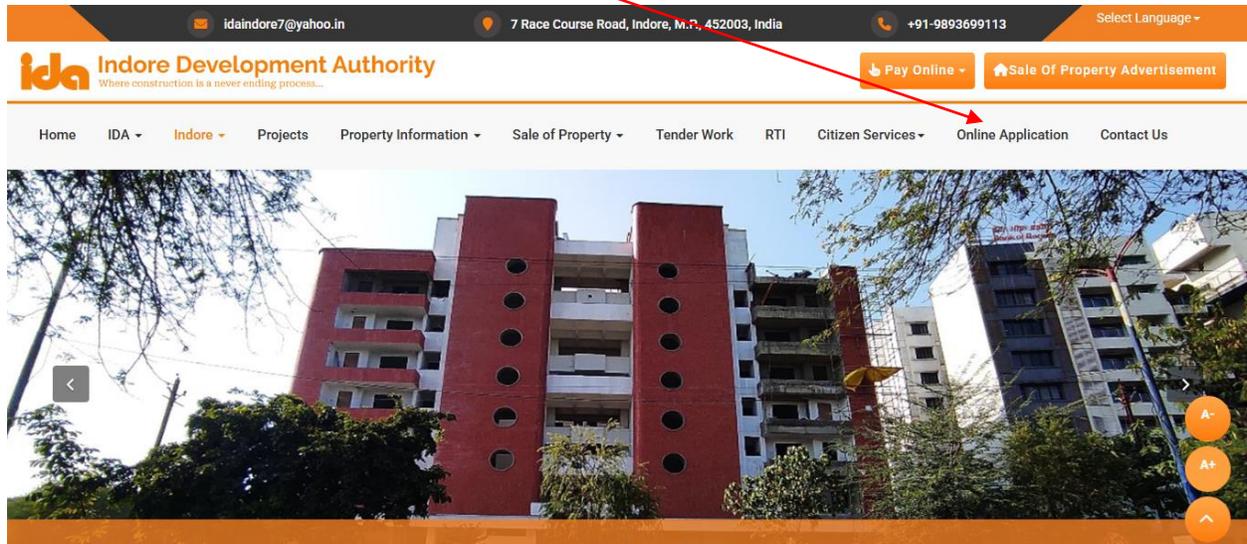
Online Application

1 Application URL Detail

एप्लिकेशन सॉफ्टवेयर लॉन्च करने के लिए यूआरएल है - <https://idaindore.org>

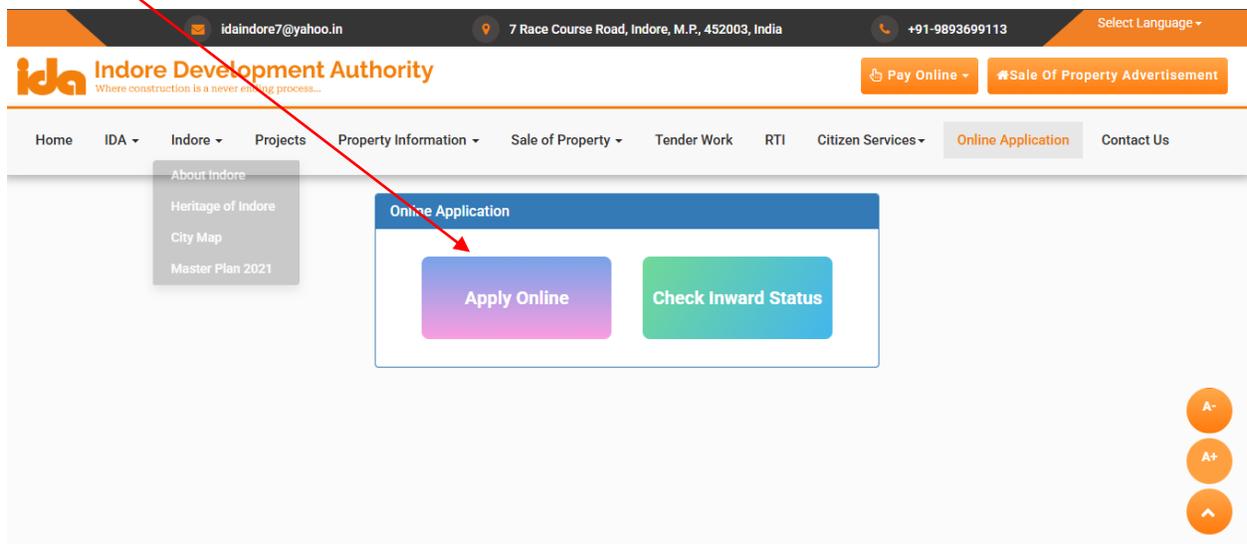
2 Online Application

Online Application करने के लिए “**Online Application**” मेनू पर क्लिक करें।



2.1

“**Apply Online**” मॉड्यूल पर क्लिक करें।



2.2

जिस सेवा को आपको चुनना है उस सेवा को चुने।

The screenshot shows the IDA website's 'Apply Online' section. At the top, there is a navigation bar with the IDA logo, contact information (email: idaindore7@yahoo.in, address: 7 Race Course Road, Indore, M.P., 452003, India, phone: +91-9893699113), and a language selection dropdown. Below the navigation bar, there are buttons for 'Pay Online' and 'Sale Of Property Advertisement'. The main content area features a 'Select Service (सेवा चुनें)' dropdown menu with a red arrow pointing to it. Below the dropdown is a 'Continue to Application Form (आवेदन के लिए आगे बढ़ें)' button. On the right side, there are three orange circular buttons labeled 'A-', 'A+', and an upward arrow.

This screenshot shows the same 'Apply Online' section as the previous one, but with the 'Select Service' dropdown menu open. The dropdown menu lists the following services: ADDRESS CHANGE, LEASE DEED RENEWAL, LEASE HOLD TO FREE-HOLD (highlighted in blue), NAME CORRECTION AND NAME CHANGE APPLICATION, NOC (MORTGAGE), NOC (SALE OF PROPERTY), NOC FOR EWS, and TRANSFER. The 'Continue to Application Form' button is still visible below the dropdown. The right-side navigation buttons ('A-', 'A+', and upward arrow) are also present.

2.3

ऑनलाइन ऍप्लिकेशन करने के लिए यूजर को KYC वेरिफिकेशन करना होगा।

उसके लिए ओ **"Generate KYC Format"** बटन पर क्लिक करे।

The screenshot shows the Indore Development Authority website. The user is logged in as 'idaindore7@yahoo.in'. The page displays a dropdown menu for 'Select Service' with 'LEASE DEED RENEWAL' selected. A blue box contains instructions: 'Please Keep Following Documents In Desired Format Ready (Max Size 5MB | .PDF, .JPG Or .JPEG) & Proceed To Next Step.' Below this, a list of documents is provided: 1. KYC DOCUMENT, 2. PROPERTY DATED PHOTOGRAPH, 3. SANCTION MAP COPY(BOTH OLD AND NEW), 4. MPEB CERTIFICATE, 5. AFFIDAVIT, 6. TRANSFER LETTER, 7. PATTA VII FKH. A blue button labeled 'Generate KYC Format' is visible, with a red arrow pointing to it from the text above.

2.4

Reference No. दर्ज करे और **"Search"** बटन पर क्लिक करे।

The screenshot shows the 'Download KYC Format' modal window. It contains a search form with the following fields: 'Reference No. *', 'Scheme *', 'Plot No. *', and 'Name *'. The 'Reference No. *' field has a dropdown menu with 'Reference No.' selected. The 'Scheme *' field has a dropdown menu with '--Select Scheme Name--' selected. The 'Plot No. *' field has a text input with 'Plot No.' as a placeholder. The 'Name *' field has a text input with 'Name' as a placeholder. There are 'Search' and 'Clear' buttons to the right of the form. A red arrow points from the text above to the 'Search' button. Below the search form, there is a 'Close' button. The background shows the same list of documents as in the previous screenshot.

अगर दर्ज की गई जानकारी को मिटाना है तो **"Clear"** बटन को दबाएँ।

इस फॉर्म को मिटाना है तो "Close" बटन दबाएँ।

2.5

आगे जाने के लिए "Check Box" को सेलेक्ट करे।

The screenshot shows a web application interface with a navigation bar at the top containing links like Home, IDA, Indore, Projects, Property Information, Sale of Property, Tender Work, RTI, Citizen Services, Online Application, and Contact Us. A modal window titled "Download KYC Format" is open, featuring a "SEARCH PROPERTY DETAILS:" section. This section includes input fields for Reference No. (28008233), Scheme (a dropdown menu), Plot No. (Plot No.), and Name (Name), along with Search and Clear buttons. Below the search fields is a table with the following data:

Select	RefNo.	Plot No.	Property Holder Name	Scheme Name
<input type="checkbox"/>	28008233	30CH	SHRI MAHENDRA NANDEDKAR	74

Below the table, there is a text prompt: "Please Select Check Box to Continue". A red arrow points to the checkbox in the first row of the table. At the bottom right of the modal, there is a "Close" button. On the right side of the modal, there are three orange circular buttons labeled "A-", "A+", and an upward arrow.

2.6

OTP Generate करने के लिए "Generate OTP" बटन पर क्लिक करे।

This screenshot shows the same "Download KYC Format" modal window as in the previous image. In this step, the checkbox in the first row of the table is now checked. Below the table, there is a new section with an input field containing "9907153074", an "Email" label, and a "Generate OTP" button. A red arrow points to the "Generate OTP" button. The "Close" button remains at the bottom right. The orange circular buttons "A-", "A+", and the upward arrow are still visible on the right side of the modal.

2.7

रजिस्टर मोबाइल पर प्राप्त हुए OTP को “Enter OTP” फ़ील्ड में डाले और “Verify OTP” बटन पर क्लिक करें।

The screenshot shows a web application interface with a navigation bar at the top containing links like Home, IDA, Indore, Projects, Property Information, Sale of Property, Tender Work, RTI, Citizen Services, Online Application, and Contact Us. The main content area displays a modal window titled "Download KYC Format". Inside the modal, there is a "SEARCH PROPERTY DETAILS:" section with input fields for Reference No. (28008233), Scheme (dropdown), Plot No., and Name. Below this is a table with columns: Select, RefNo., Plot No., Property Holder Name, and Scheme Name. The table contains one row with a checked checkbox, RefNo. 28008233, Plot No. 30CH, Property Holder Name SHRI MAHENDRA NANDEDKAR, and Scheme Name 74. Below the table, there is an "Email" field containing "9907153074" and a "Generate OTP" button. Below that is an "Enter OTP" field and a "Verify OTP" button. A green message "Message Sent Successfully" is displayed at the bottom of the modal, along with a "Close" button. Red arrows point from the text above to the "Enter OTP" field and the "Verify OTP" button.

2.8

KYC डॉक्यूमेंट डाउनलोड करने के लिए “Download KYC Document” बटन पर क्लिक करें।

KYC डॉक्यूमेंट डाउनलोड करने के बाद “Close” बटन पर क्लिक करें।

The screenshot shows the same web application interface as in 2.7. The modal window "Download KYC Format" is now in a different state. The "SEARCH PROPERTY DETAILS:" section is still visible. Below the table, there is a green message "OTP Verified". At the bottom of the modal, there are two buttons: "Download KYC Document" and "Close". Red arrows point from the text above to these two buttons. The "Continue to Application Form (आवेदन के लिए आगे बढ़ें)" button is also visible at the bottom of the modal.

KYC डॉक्यूमेंट में सभी जानकारी भरना है और हस्ताक्षर करना है।

KYC (Know your Customer) & Consent Form

The Chief Executive Officer (मुख्य कार्यपालन अधिकारी)
Indore Development Authority
Race Course Road
Indore

Reference No.	Name	Plot No./Scheme	Mobile No.	Email
28008233	SHRI MAHENDRA NANDEDKAR	30CH / 74	990715307 4	

By signing this letter I declare that:

- I DA (Indore Development Authority) is authorised to process the application submitted by me through it's website: www.idaindore.org
- The particulars given herein are true, correct and complete to the best of my knowledge and belief
- The documents submitted along with this application are genuine and I am not making this application for the purpose of contravention of any Act, Rules, Regulations or any statute or legislation or any Notifications, Directions issued by any governmental or statutory authority.
- In case any information provided by me is found to be incorrect, I will be responsible for any action taken against me as per law.

Name:-----Signature:-----Date:-----

-----For Office Use Only-----

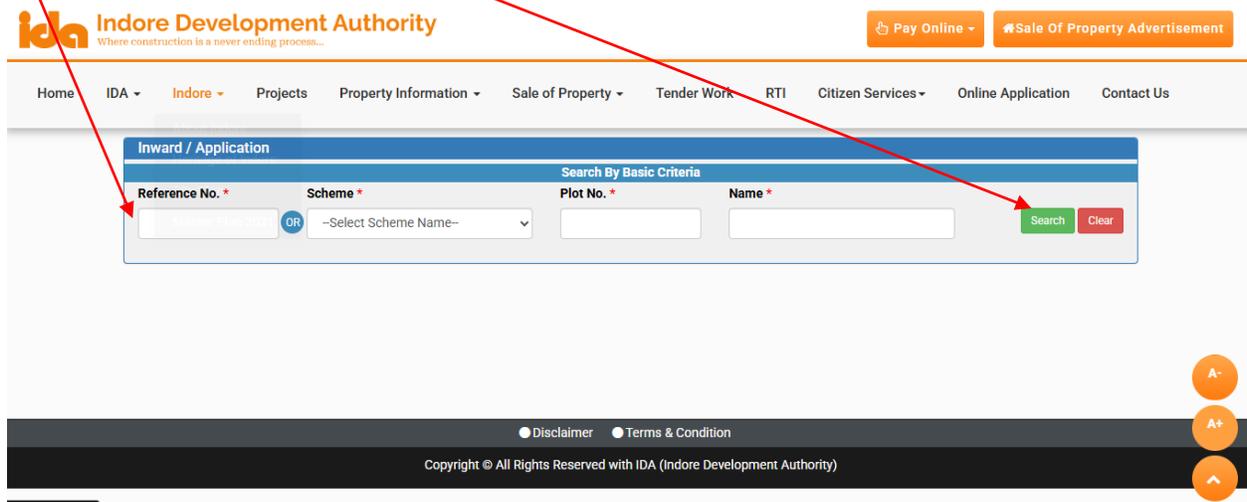
Name of Verifying Authority

Signature

Date

2.10

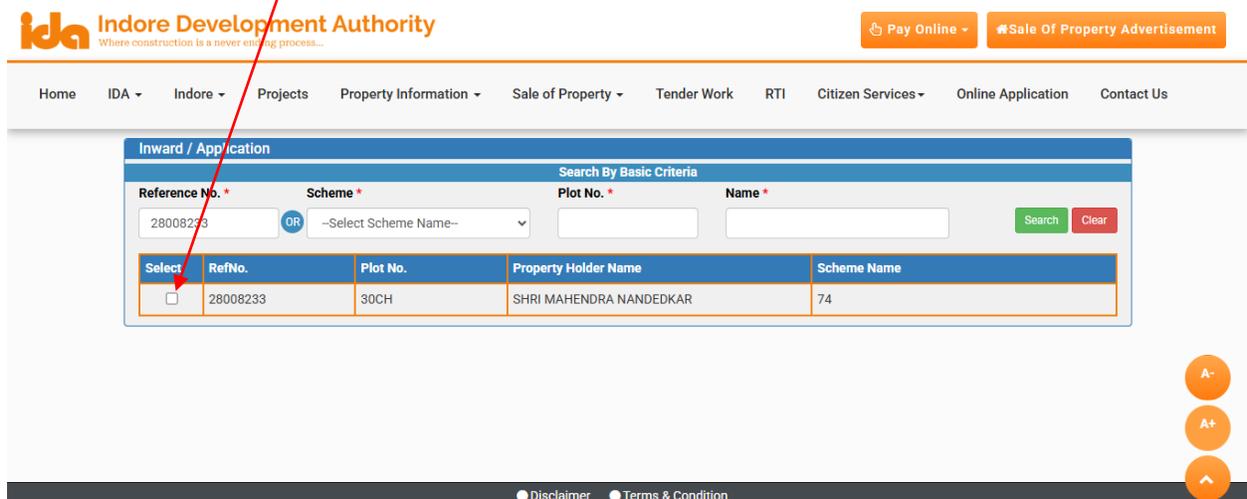
Reference No. दर्ज करे और "Search" बटन पर क्लिक करे।



The screenshot shows the Indore Development Authority website. The header includes the logo and navigation menu. The main content area is titled "Inward / Application" and contains a search form. The form has four input fields: Reference No. (with "Master Plan 2021" entered), Scheme (with "--Select Scheme Name--" selected), Plot No., and Name. A "Search" button is highlighted with a red arrow. Below the search form, there are links for "Disclaimer" and "Terms & Condition", and a copyright notice: "Copyright © All Rights Reserved with IDA (Indore Development Authority)".

2.11

आगे जाने के लिए "Check Box" को सेलेक्ट करे।



The screenshot shows the Indore Development Authority website. The header includes the logo and navigation menu. The main content area is titled "Inward / Application" and contains a search form. The form has four input fields: Reference No. (with "28008233" entered), Scheme (with "--Select Scheme Name--" selected), Plot No., and Name. A "Search" button is highlighted with a red arrow. Below the search form, there is a table with the following data:

Select	RefNo.	Plot No.	Property Holder Name	Scheme Name
<input type="checkbox"/>	28008233	30CH	SHRI MAHENDRA NANDEDKAR	74

Below the table, there are links for "Disclaimer" and "Terms & Condition", and a copyright notice: "Copyright © All Rights Reserved with IDA (Indore Development Authority)".

2.12

जिस सेवा को आपको चुनना है उस सेवा को चुने।

Sub Scheme Name को चुने।

The screenshot shows the 'Inward / Application' form. At the top, there is a navigation bar with links: Home, IDA, Indore, Projects, Property Information, Sale of Property, Tender Work, RTI, Citizen Services, Online Application, and Contact Us. Below the navigation bar is a search section titled 'Search By Basic Criteria' with fields for Reference No. (28008233), Scheme (dropdown), Plot No., and Name. A table below the search section lists search results with columns: Select, RefNo., Plot No., Property Holder Name, and Scheme Name. The first row is selected, showing RefNo. 28008233, Plot No. 30CH, Property Holder Name SHRI MAHENDRA NANDEDKAR, and Scheme Name 74. Below the table are form fields for Select Service (dropdown), Sub Scheme Name (dropdown), Possession Date (08/07/1985), and Renewal Due Date (08/07/2015). There are also fields for Application Through (SHRI MAHENDRA NANDEDKAR), Mobile No. (9907153074), and Email Id. At the bottom right, there are 'Save' and 'Clear' buttons. On the far right, there are three orange circular buttons labeled A-, A+, and ^.

सभी आवश्यक दस्तावेज को 5 MB के कम साइज़ में भरना होगा।

सभी आवश्यक दस्तावेज को भरने के बाद "Save" बटन पे क्लिक करे।

The screenshot shows the 'Upload Required Documents' section of the form. It lists several documents that need to be uploaded, each with a 'Choose File' button and the text 'No file chosen'. The documents are: KYC DOCUMENT, PROPERTY DATED PHOTOGRAPH, SANCTION MAP COPY (BOTH OLD AND NEW), MPEB CERTIFICATE, AFFIDAVIT, TRANSFER LETTER, PATTVA VILEKH, REGISTRY COPY, APPLICATION LETTER, and MAP SANCTION LETTER. At the bottom right, there are 'Save' and 'Clear' buttons. On the far right, there are three orange circular buttons labeled A-, A+, and ^.

2.13

“Print Slip” बटन पर क्लिक करे और डॉक्यूमेंट स्लिप को सेव करे।

ida INDORE DEVELOPMENT AUTHORITY			
Report for Online Application			
Inward No.	82966 (Online Application)	Inward Date&Time :	22/03/2025 13:03:50
Department :	ESTATE	Reference No.:	28008233
Service :	LEASE DEED RENEWAL		
Scheme Name :	74	Sub Scheme Name::	SCHEME NO 74
Name & Address of Property Owner :	SHRI MAHENDRA NANDEDKAR	Plot No. :	30CH
Application given By :	SHRI MAHENDRA NANDEDKAR	Mobile No.:	9907153074
Aadhaar No.:	0	Email :	
Last date to Complete as Per Citizen Charter :	21/04/2025	Officer In-charge :	Shri Hemant Upadhyay
List of Attached Documents KYC DOCUMENT, PROPERTY DATED PHOTOGRAPH, SANCTION MAP COPY(BOTH OLD AND NEW), MPEB CERTIFICATE, AFFIDAVIT, TRANSFER LETTER , PATTA VILEKH, REGISTRY COPY, APPLICATION LETTER, MAP SANCTION LETTER			

[Print Slip](#) [Return to Home](#)

अंत में “Online Application Report” प्राप्त हो जाएगी।



INDORE DEVELOPMENT AUTHORITY

Report for Online Application

Inward No.	82966 (Online Application)	Inward Date&Time :	22/03/2025 13:03:50
Department :	ESTATE	Reference No.:	28008233
Service :	LEASE DEED RENEWAL		
Scheme Name :	74	Sub Scheme Name::	SCHEME NO 74
Name & Address of Property Owner :	SHRI MAHENDRA NANDEDKAR	Plot No. :	30CH
Application given By :	SHRI MAHENDRA NANDEDKAR	Mobile No.:	9907153074
Aadhaar No.:	0	Email :	
Last date to Complete as Per Citizen Charter :	21/04/2025	Officer In-charge :	Shri Hemant Upadhyay

List of Attached Documents

KYC DOCUMENT, PROPERTY DATED PHOTOGRAPH, SANCTION MAP COPY(BOTH OLD AND NEW), MPEB CERTIFICATE, AFFIDAVIT, TRANSFER LETTER , PATTA VILEKH, REGISTRY COPY, APPLICATION LETTER, MAP SANCTION LETTER