

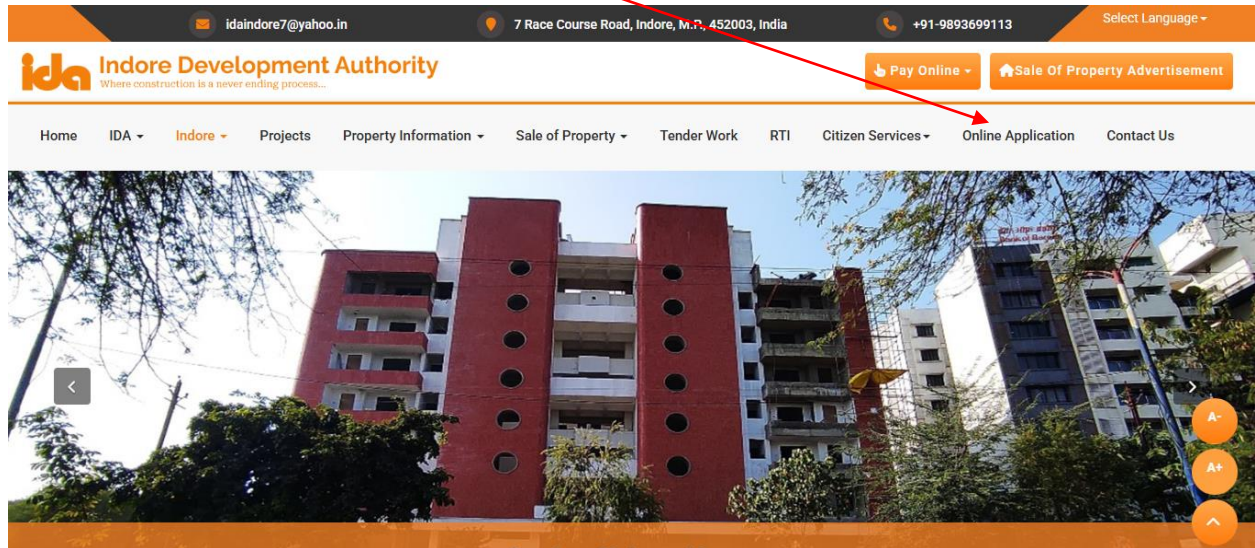
Online Application

1 Application URL Detail

एप्लिकेशन सॉफ्टवेयर लॉन्च करने के लिए यूआरएल है - <https://idaindore.org>

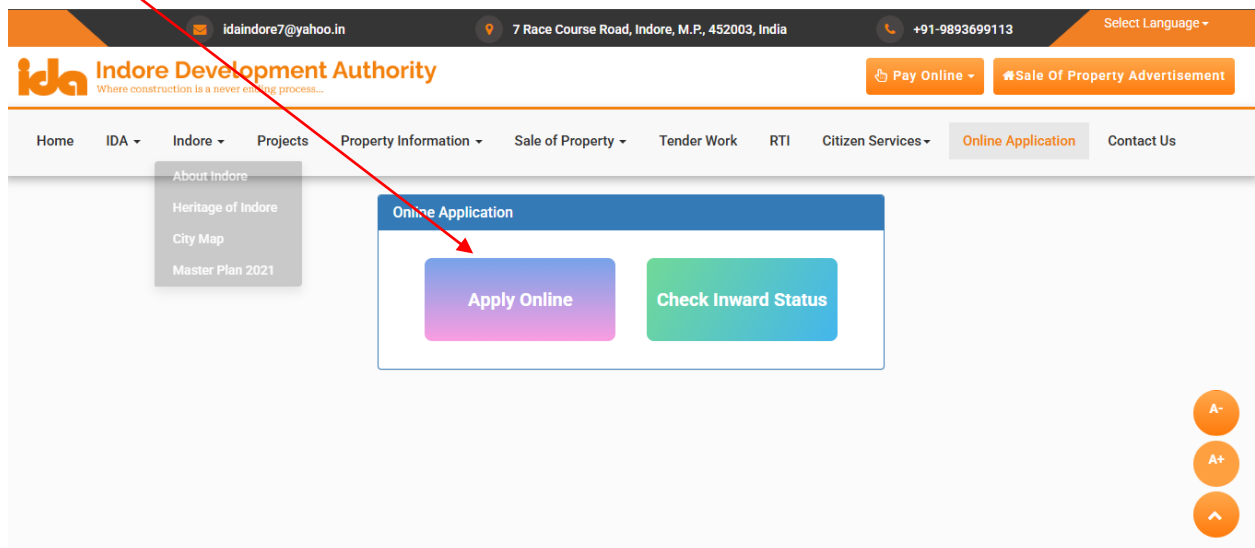
2 Online Application

Online Application करने के लिए “**Online Application**” मेनू पर क्लिक करें।



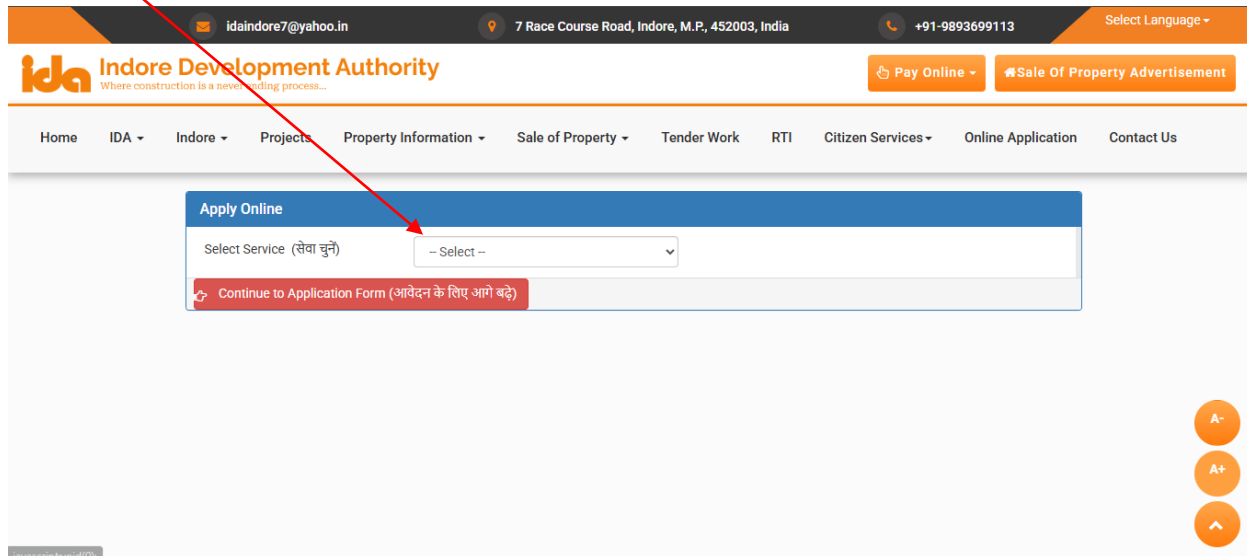
2.1

“**Apply Online**” मॉड्यूल पर क्लिक करें।

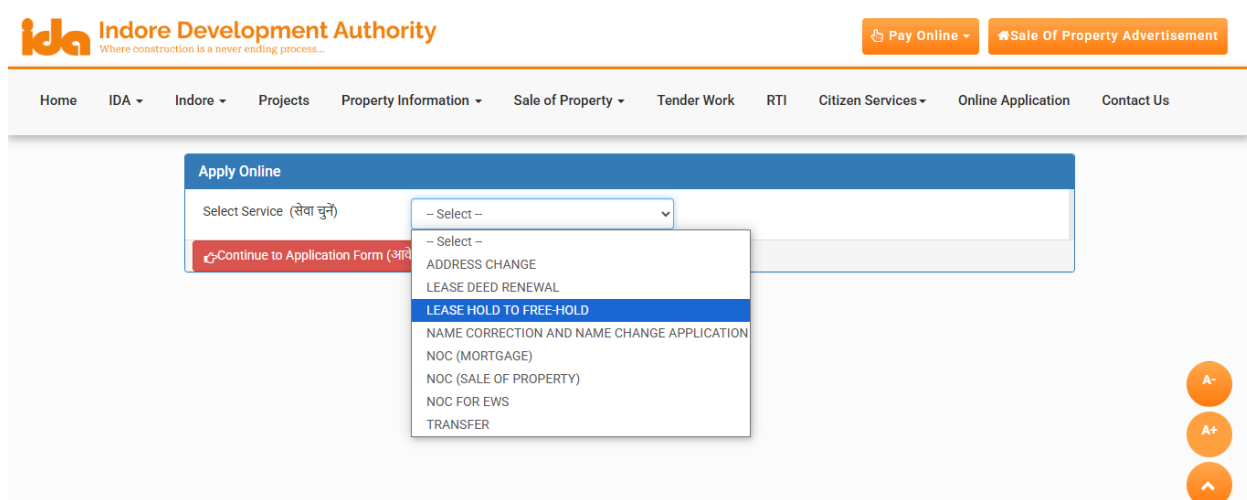


2.2

जिस सेवा को आपको चुनना है उस सेवा को चुने।



The screenshot shows the 'Apply Online' section of the Indore Development Authority website. At the top, there is a navigation bar with the IDA logo, contact information (email: idaindore7@yahoo.in, address: 7 Race Course Road, Indore, M.P., 452003, India, phone: +91-9893699113), and a language selection dropdown. Below the navigation bar, there are buttons for 'Pay Online' and 'Sale Of Property Advertisement'. The main content area features a 'Select Service (सेवा चुनें)' dropdown menu with a '-- Select --' option. A red arrow points to this dropdown menu. Below the dropdown is a red button labeled 'Continue to Application Form (आवेदन के लिए आगे बढ़ें)'. On the right side, there are three orange circular buttons labeled 'A-', 'A+', and an upward arrow.



The screenshot shows the 'Apply Online' section of the Indore Development Authority website with the dropdown menu open. The dropdown menu lists the following services: -- Select --, -- Select --, ADDRESS CHANGE, LEASE DEED RENEWAL, LEASE HOLD TO FREE-HOLD (highlighted in blue), NAME CORRECTION AND NAME CHANGE APPLICATION, NOC (MORTGAGE), NOC (SALE OF PROPERTY), NOC FOR EWS, and TRANSFER. The red button 'Continue to Application Form (आवेदन के लिए आगे बढ़ें)' is visible below the dropdown. On the right side, there are three orange circular buttons labeled 'A-', 'A+', and an upward arrow.

2.3

ऑनलाइन ऍप्लिकेशन करने के लिए यूजर को KYC वेरिफिकेशन करना होगा।

उसके लिए ओ **"Generate KYC Format"** बटन पर क्लिक करे।

The screenshot shows the Indore Development Authority website. The user is logged in as 'idaindore7@yahoo.in'. The page displays the 'Apply Online' section for 'LEASE DEED RENEWAL'. A blue box contains instructions: 'Please Keep Following Documents In Desired Format Ready (Max Size 5MB | .PDF, .JPG Or .JPEG) & Proceed To Next Step.' Below this, a list of documents is provided: 1. KYC DOCUMENT, 2. PROPERTY DATED PHOTOGRAPH, 3. SANCTION MAP COPY(BOTH OLD AND NEW), 4. MPEB CERTIFICATE, 5. AFFIDAVIT, 6. TRANSFER LETTER, 7. PATTA VII FKH. A blue button labeled 'Generate KYC Format' is visible, with a red arrow pointing to it from the text above.

2.4

Reference No. दर्ज करे और **"Search"** बटन पर क्लिक करे।

The screenshot shows the 'Download KYC Format' modal window. It contains a search form with the following fields: 'Reference No. *', 'Scheme *', 'Plot No. *', and 'Name *'. The 'Reference No. *' field has a dropdown menu with 'Reference No.' selected. The 'Scheme *' field has a dropdown menu with '--Select Scheme Name--' selected. The 'Plot No. *' field has a text input with 'Plot No.' as a placeholder. The 'Name *' field has a text input with 'Name' as a placeholder. There are 'Search' and 'Clear' buttons to the right of the fields. A red arrow points from the text above to the 'Search' button. Below the search form, there is a 'Close' button. The background shows the same list of documents as in the previous screenshot.

अगर दर्ज की गई जानकारी को मिटाना है तो **"Clear"** बटन को दबाएँ।

इस फॉर्म को मिटाना है तो "Close" बटन दबाएँ।

2.5

आगे जाने के लिए "Check Box" को सेलेक्ट करे।

The screenshot shows a web application interface with a navigation bar at the top containing links like Home, IDA, Indore, Projects, Property Information, Sale of Property, Tender Work, RTI, Citizen Services, Online Application, and Contact Us. A modal window titled "Download KYC Format" is open, featuring a "SEARCH PROPERTY DETAILS:" section. This section includes input fields for Reference No. (28008233), Scheme (a dropdown menu), Plot No. (Plot No.), and Name (Name), along with "Search" and "Clear" buttons. Below the search fields is a table with the following data:

Select	RefNo.	Plot No.	Property Holder Name	Scheme Name
<input type="checkbox"/>	28008233	30CH	SHRI MAHENDRA NANDEDKAR	74

Below the table, there is a text prompt: "Please Select Check Box to Continue". A red arrow points from the text "आगे जाने के लिए 'Check Box' को सेलेक्ट करे।" to the checkbox in the table. At the bottom right of the modal, there is a "Close" button. On the far right, there are three orange circular buttons labeled "A-", "A+", and an upward arrow.

2.6

OTP Generate करने के लिए "Generate OTP" बटन पर क्लिक करे।

This screenshot shows the same "Download KYC Format" modal window as in the previous image. In this step, the checkbox in the table is now checked. Below the table, there is a new section with an input field for a phone number (9907153074), an "Email" label, and a "Generate OTP" button. A red arrow points from the text "OTP Generate करने के लिए 'Generate OTP' बटन पर क्लिक करे।" to the "Generate OTP" button. The "Close" button remains at the bottom right. The navigation bar and right-side controls are also visible.

2.7

रजिस्टर मोबाइल पर प्राप्त हुए OTP को "Enter OTP" फ़ील्ड में डाले और "Verify OTP" बटन पर क्लिक करें।

SEARCH PROPERTY DETAILS:

Reference No. * 28008233 OR Scheme * --Select Scheme Name-- Plot No. * Plot No. Name * Name Search Clear

Select	RefNo.	Plot No.	Property Holder Name	Scheme Name
<input checked="" type="checkbox"/>	28008233	30CH	SHRI MAHENDRA NANDEDKAR	74

9907153074 Email Generate OTP

Enter OTP Verify OTP

Message Sent Successfully Close

2.8

KYC डॉक्यूमेंट डाउनलोड करने के लिए "Download KYC Document" बटन पर क्लिक करें।

KYC डॉक्यूमेंट डाउनलोड करने के बाद "Close" बटन पर क्लिक करें।

Download KYC Format

KYC REPORT

Reference No. * 28008233 OR Scheme * --Select Scheme Name-- Plot No. * Plot No. Name * Name Search Clear

Select	RefNo.	Plot No.	Property Holder Name	Scheme Name
<input checked="" type="checkbox"/>	28008233	30CH	SHRI MAHENDRA NANDEDKAR	74

OTP Verified

Download KYC Document Close

Continue to Application Form (आवेदन के लिए आगे बढ़ें)

KYC डॉक्यूमेंट में सभी जानकारी भरना है और हस्ताक्षर करना है।

KYC (Know your Customer) & Consent Form

The Chief Executive Officer (मुख्य कार्यपालन अधिकारी)
Indore Development Authority
Race Course Road
Indore

Reference No.	Name	Plot No./Scheme	Mobile No.	Email
28008233	SHRI MAHENDRA NANDEDKAR	30CH / 74	990715307 4	

By signing this letter I declare that:

- I DA (Indore Development Authority) is authorised to process the application submitted by me through it's website: www.idaindore.org
- The particulars given herein are true, correct and complete to the best of my knowledge and belief
- The documents submitted along with this application are genuine and I am not making this application for the purpose of contravention of any Act, Rules, Regulations or any statute or legislation or any Notifications, Directions issued by any governmental or statutory authority.
- In case any information provided by me is found to be incorrect, I will be responsible for any action taken against me as per law.

Name:-----Signature:-----Date:-----

-----For Office Use Only-----

Name of Verifying Authority

Signature

Date

केवायसी व सहमति पत्र

मुख्य कार्यपालन अधिकारी
इंदौर विकास प्राधिकरण
रेस कोर्स रोड
इंदौर

सन्दर्भ क्र.	नाम	संपत्ति क्र./योजना	मोबाइल न .	ईमेल
28008233	SHRI MAHENDRA NANDEDKAR	30CH / 74	9907153074	

इस दस्तावेज़ पर हस्ताक्षर कर के मैं यह घोषित करता हूँ:

- इंदौर विकास प्राधिकरण मेरे द्वारा www.idaindore.org ऑनलाइन किए गए आवेदन पर कार्य करने के लिए अधिभूत हूँ।
- मेरे द्वारा दी गई सभी जानकारियाँ सही हैं।
- आवेदन के साथ दिये गए सभी दस्तावेज़ सही हैं। मैं यह आवेदन किले भी अपिनियम, नियम, विनियमन, कानून, विधान या किले अधितूचना, दिश-निर्देश के उल्लंघन के उद्देश्य से नहीं कर रहा हूँ।
- मेरे द्वारा दी गई जानकारी गलत होने पर / पार जाने पर विधि अनुस्यू कार्यवाही हेतु मैं स्वयं जिम्मेदार रहूंगा।

नाम:-----हस्ताक्षर:-----दिनांक:-----

-----केवल कार्यालयीन उपयोग हेतु-----

सत्यापन अधिकारी का नाम

हस्ताक्षर

दिनांक

2.9

आवेदन करने के लिए "Continue to application Form" बटन पर क्लिक करें।

The screenshot shows a web application interface for 'Apply Online'. At the top, there is a navigation menu with items like Home, IDA, Indore, Projects, Property Information, Sale of Property, Tender Work, RTI, Citizen Services, Online Application, and Contact Us. Below the menu, the 'Apply Online' section is active, showing a dropdown menu for 'Select Service (सेवा चुनें)' with 'LEASE DEED RENEWAL' selected. A blue box contains instructions: 'Please Keep Following Documents In Desired Format Ready (Max Size 5MB | .PDF, .JPG Or .JPEG) & Proceed To Next Step.' Below this, a list of 'Documents Required' is shown: 1. KYC DOCUMENT, 2. PROPERTY DATED PHOTOGRAPH, 3. SANCTION MAP COPY(BOTH OLD AND NEW), 4. MPEB CERTIFICATE, 5. AFFIDAVIT, 6. TRANSFER LETTER, 7. PATTA VILEKH. A 'Generate KYC Format' button is next to the first item. At the bottom, a red button labeled 'Continue to Application Form (आवेदन के लिए आगे बढ़ें)' is highlighted with a red arrow. On the right side, there are three orange circular buttons labeled 'A-', 'A+', and an upward arrow.

2.10

Reference No. दर्ज करे और "Search" बटन पर क्लिक करे।

The screenshot shows the Indore Development Authority website. The header includes the logo and navigation menu. The main content area is titled "Inward / Application" and contains a search form. The form has four input fields: "Reference No. *", "Scheme *", "Plot No. *", and "Name *". The "Reference No." field contains the value "28008233". The "Scheme" field is a dropdown menu with the text "--Select Scheme Name--". To the right of the "Reference No." field is a radio button labeled "OR". To the right of the "Name" field are two buttons: "Search" (green) and "Clear" (red). A red arrow points from the text above to the "Reference No." field, and another red arrow points from the text above to the "Search" button.

Indore Development Authority
Where construction is a never ending process...

Pay Online - Sale Of Property Advertisement

Home IDA - Indore - Projects Property Information - Sale of Property - Tender Work RTI Citizen Services - Online Application Contact Us

Inward / Application

Search By Basic Criteria

Reference No. * Scheme * Plot No. * Name *

28008233 OR --Select Scheme Name--

Search Clear

Disclaimer Terms & Condition

Copyright © All Rights Reserved with IDA (Indore Development Authority)

2.11

आगे जाने के लिए "Check Box" को सेलेक्ट करे।

The screenshot shows the Indore Development Authority website. The header includes the logo and navigation menu. The main content area is titled "Inward / Application" and contains a search form. The form has four input fields: "Reference No. *", "Scheme *", "Plot No. *", and "Name *". The "Reference No." field contains the value "28008233". The "Scheme" field is a dropdown menu with the text "--Select Scheme Name--". To the right of the "Reference No." field is a radio button labeled "OR". To the right of the "Name" field are two buttons: "Search" (green) and "Clear" (red). Below the search form is a table with the following data:

Select	RefNo.	Plot No.	Property Holder Name	Scheme Name
<input type="checkbox"/>	28008233	30CH	SHRI MAHENDRA NANDEDKAR	74

A red arrow points from the text above to the "Select" checkbox in the first row of the table.

Indore Development Authority
Where construction is a never ending process...

Pay Online - Sale Of Property Advertisement

Home IDA - Indore - Projects Property Information - Sale of Property - Tender Work RTI Citizen Services - Online Application Contact Us

Inward / Application

Search By Basic Criteria

Reference No. * Scheme * Plot No. * Name *

28008233 OR --Select Scheme Name--

Search Clear

Select	RefNo.	Plot No.	Property Holder Name	Scheme Name
<input type="checkbox"/>	28008233	30CH	SHRI MAHENDRA NANDEDKAR	74

Disclaimer Terms & Condition

2.12

जिस सेवा को आपको चुनना है उस सेवा को चुने।

Sub Scheme Name को चुने।

Home IDA - Indore - Projects Property Information - Sale of Property - Tender Work RTI Citizen Services - Online Application Contact Us

Inward / Application

Search By Basic Criteria

Reference No. * 28008233 OR --Select Scheme Name-- Plot No. * Name *

Search Clear

Select	RefNo.	Plot No.	Property Holder Name	Scheme Name
<input checked="" type="checkbox"/>	28008233	30CH	SHRI MAHENDRA NANDEDKAR	74

Select Service * --Select Service-- Sub Scheme Name * --Select Sub Scheme Name-- Possession Date * 08/07/1985 Renewal Due Date * 08/07/2015

Application Through * SHRI MAHENDRA NANDEDKAR Mobile No. * 9907153074 Email Id

Save Clear

सभी आवश्यक दस्तावेज को 5 MB के कम साइज़ में भरना होगा।

सभी आवश्यक दस्तावेज को भरने के बाद "Save" बटन पे क्लिक करे।

Home IDA - Indore - Projects Property Information - Sale of Property - Tender Work RTI Citizen Services - Online Application Contact Us

Upload Required Documents (Marked * Document Are Mandatory / * चिह्नित दस्तावेज़ अनिवार्य है)

KYC DOCUMENT * Choose File No file chosen

PROPERTY DATED PHOTOGRAPH * Choose File No file chosen

SANCTION MAP COPY (BOTH OLD AND NEW) Choose File No file chosen

MPEB CERTIFICATE * Choose File No file chosen

AFFIDAVIT * Choose File No file chosen

TRANSFER LETTER Choose File No file chosen

PATTVA VILEKH * Choose File No file chosen

REGISTRY COPY * Choose File No file chosen

APPLICATION LETTER * Choose File No file chosen

MAP SANCTION LETTER * Choose File No file chosen

Save Clear

2.13

“Print Slip” बटन पर क्लिक करे और डॉक्यूमेंट स्लिप को सेव करो।

ida INDORE DEVELOPMENT AUTHORITY			
Report for Online Application			
Inward No.	82966 (Online Application)	Inward Date&Time :	22/03/2025 13:03:50
Department :	ESTATE	Reference No.:	28008233
Service :	LEASE DEED RENEWAL		
Scheme Name :	74	Sub Scheme Name::	SCHEME NO 74
Name & Address of Property Owner :	SHRI MAHENDRA NANDEDKAR	Plot No. :	30CH
Application given By :	SHRI MAHENDRA NANDEDKAR	Mobile No.:	9907153074
Aadhaar No.:	0	Email :	
Last date to Complete as Per Citizen Charter :	21/04/2025	Officer In-charge :	Shri Hemant Upadhyay
List of Attached Documents KYC DOCUMENT, PROPERTY DATED PHOTOGRAPH, SANCTION MAP COPY(BOTH OLD AND NEW), MPEB CERTIFICATE, AFFIDAVIT, TRANSFER LETTER , PATTA VILEKH, REGISTRY COPY, APPLICATION LETTER, MAP SANCTION LETTER			

[Print Slip](#) [Return to Home](#)

अंत में “Online Application Report” प्राप्त हो जाएगी।



INDORE DEVELOPMENT AUTHORITY

Report for Online Application

Inward No.	82966 (Online Application)	Inward Date&Time :	22/03/2025 13:03:50
Department :	ESTATE	Reference No.:	28008233
Service :	LEASE DEED RENEWAL		
Scheme Name :	74	Sub Scheme Name::	SCHEME NO 74
Name & Address of Property Owner :	SHRI MAHENDRA NANDEDKAR	Plot No. :	30CH
Application given By :	SHRI MAHENDRA NANDEDKAR	Mobile No.:	9907153074
Aadhaar No.:	0	Email :	
Last date to Complete as Per Citizen Charter :	21/04/2025	Officer In-charge :	Shri Hemant Upadhyay

List of Attached Documents

KYC DOCUMENT, PROPERTY DATED PHOTOGRAPH, SANCTION MAP COPY(BOTH OLD AND NEW), MPEB CERTIFICATE, AFFIDAVIT, TRANSFER LETTER , PATTA VILEKH, REGISTRY COPY, APPLICATION LETTER, MAP SANCTION LETTER